



111 Main Street North  
Aurora, MN 55705  
218-306-6149

1308 18th Street North  
Virginia, MN 55792  
218-748-7534

## Employment Application

### An Equal Opportunity Employer

We do not discriminate based on race, color, religion, national origin, sex, age, disability, or any other status protected by law or regulation. We intend that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

### General

Answer each question fully and accurately. No action can be taken on this application until you have answered all questions. Use blank paper if you do not have enough room on this application. **PLEASE PRINT**, except for the signature on the back of the application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Today's Date:							
Job applied for		Cook	Fry Cook	Dishwasher	Server	Bartender	Host
Location:		Aurora		Virginia		Both	
Are you seeking:		Full-Time employment					
		Part-Time employment					
		Temporary employment					
When could you start work?							
Last Name:		First Name:		Middle Name:			
Telephone:							
Current Street Address:							
City:		State:		Zip Code:			
Email Address:							
Are you 18 years of age or older? (If you are hired, you may be required to submit proof of age.)		Yes					
		No					
If hired, can you furnish proof you are eligible to work in the U.S.?		Yes					
		No					
Have you ever applied here before?		Yes		If yes, When?			
		No					
Were you ever employed here?		Yes		If yes, When?			
		No					



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Have you ever been convicted of any law violation? Include any plea of “guilty” or “no contest.” Exclude minor traffic violations. (A conviction will not necessarily disqualify an applicant for employment.)	Yes	If yes, give details:	
	No		
If employed, do you expect to be engaged in any additional business or employment outside of our job?	Yes	If yes, give details:	
	No		
For Driving Jobs Only: Do you have a valid driver’s license?	Yes		
	No		
	Driver’s License Number:		
	Class of License:		
Have you had your driver’s license suspended or revoked in the last 3 years?	Yes	If yes, give details:	
	No		
List professional, trade, business, or civic activities and offices held. (Exclude labor organizations and memberships that reveal race, color, religion, national origin, sex, age, disability, genetic information, or other protected status.)			
<b>Education</b>			
List name and address of Schools	Number of years completed	Diploma/Degree or Certificate	Subjects Studied
High School or GED			
College or University			
Vocational or Technical			
What skills or additional training do you have that relate to the job for which you are applying?			
What machines or equipment can you operate that relate to the job for which you are applying?			



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### Work History

List names of employers in consecutive order with the present or last employer listed first. Account for all periods including military service and any periods of unemployment. If self-employed, give the firm name and supply business references. Note: A job offer may be contingent upon acceptable references from current and former employers.

Name of Employer		
Address		
City, State, Zip		
Supervisor(s)		
Telephone		
Job Title and Duties		
Dates of Employment	From-To (MO/YR)	
Reason for Leaving		
Name of Employer		
Address		
City, State, Zip		
Supervisor(s)		
Telephone		
Job Title and Duties		
Dates of Employment	From-To (MO/YR)	
Reason for Leaving		
Name of Employer		
Address		
City, State, Zip		
Supervisor(s)		
Telephone		
Job Title and Duties		
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**References**

Have you worked or attended school under any other names?	Yes	
	No	
	If yes, give names:	
Are you presently employed?	Yes	
	No	
	If yes, whom do you suggest we contact?	
Have you ever been fired from a job or asked to resign?	Yes	
	No	
	If yes, please explain:	
Give three references, not relatives or former employers.		
Name	Address	Phone
1.		
2.		
3.		



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**PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING**

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date. I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers, and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I understand I may be required to successfully pass a drug screening examination. I hereby consent to a pre-and/or post-employment drug screen as a condition of employment, if required. I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment physical examination. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

**I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE OWNER OF THE BUSINESS HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY THE OWNER AND THE EMPLOYEE. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.**

I have read, understand, and by my signature consent to these statements.

X

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date